

ATTACHMENT A
HOPWA SERVICE SCOPE OF WORK
FY 2003-2004, 2004–2005, 2005-2006

SERVICE CATEGORY: Home Health Care

AGENCY: Inland AIDS Project

(For each service category proposed submit a separate Scope of Work form for each Fiscal Year)

The contractor shall accomplish the following objectives. This shall be done by performing the specified activities and evaluating the results using the listed methods to focus on process and/or outcome.

SERVICE CATEGORY: Home Health Care

AGENCY: Inland AIDS Project

MEASURABLE OBJECTIVES	IMPLEMENTATION ACTIVITIES	TIMELINE	PROGRESS REPORT
1. By June 30, 2004 provide 8 hours a day of professional care for 10 residents of David Kubaskie House Residential Care Facility for the Chronically Ill	1a. VP for Operations hires Registered Nurse/ License Vocational Nurse	Completed	Occupancy rate to be submitted monthly with Expenditure Report/Invoice
	1b. VP for Operations provides orientation of new employee.	Completed	
	1c. Registered Nurse/Licensed Vocational Nurse develops implements, monitors, evaluates and makes changes as necessary to a nursing care plan for each resident.	7/01/03 – 6/30/04	
	1d. Registered Nurse/ Licensed Vocational Nurse provides skilled nursing care procedures as ordered by the resident's physician.	7/01/03 – 6/30/04	
	1e. Registered Nurse/ Licensed Vocational Nurse performs routine daily nursing duties for each resident including: 1. head to toe assessment	7/01/03 – 6/30/04	

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SERVICE CATEGORY: Home Health Care

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MEASURABLE OBJECTIVES	IMPLEMENTATION ACTIVITIES	TIMELINE	PROGRESS REPORT
2. By June 30, 2004 provide 24 hours a day of para-professional care for 10 residents of David Kabaskie House Residential Care Facility for the Chronically Ill.	<ul style="list-style-type: none"> 2. provision of prescribed medications 3. observation of signs and symptoms 4. recording and reporting to primary care physician 5. supervision of para-professional staff. <p>2a. Registered Nurse/Licensed Vocational Nurse hires nursing attendants.</p> <p>2b. Registered Nurse/Licensed Vocational Nurse provides orientation for nursing attendants.</p> <p>2c. Nursing attendants provide para-professional home care including:</p> <ul style="list-style-type: none"> 1. assistance with Activities of Daily Living (ADLs) 2. Meal planning and preparation 3. Vital Signs 4. Activities Program 4. Arranging non-nursing needs (i.e. transportation) 5. Household cleaning 6. Laundry 	<p>Completed</p> <p>7/01/03 – 6/30/04</p> <p>7/01/03 – 6/30/04</p>	<p>Occupancy rate to be submitted monthly with Expenditure Report/Invoice</p>